

MINUTES OF THE
MISSISSIPPI CHARTER SCHOOL AUTHORIZER BOARD
Special Called Meeting
Monday, December 30, 2013

The special called meeting of the Mississippi Charter School Authorizer Board was held at 10:00 a.m. on Monday, December 30, 2013, at the office of Mississippi Department of Education, located at 359 North West Street, Jackson, Mississippi. In attendance were:

Tommie Cardin, Chairman
Dr. Carey Wright

Participating via teleconference were:

Dr. Karen Elam
Krystal Cormack
Dr. Bonita Coleman-Potter
Johnny Franklin
Chris Wilson, Vice Chairman

Finding that a quorum of the Board was either present or participating by teleconference, Board Chairman Tommie Cardin called the meeting to order at 10:00 a.m.

Chairman Cardin thanked Dr. Wright for providing a meeting place and recording services for the meeting.

ITEM I.

A. Adoption of Agenda

A draft agenda was previously circulated to the Board members with the meeting notice. Chairman Cardin suggested the addition of a proposed subgrant agreement with Mississippi First under New Business.

Chairman Cardin requested a motion to adopt the agenda as amended.

MOTION: Dr. Wright

SECOND: Dr. Elam

There being no discussion and following a roll call vote in favor by all members, the motion carried.

ITEM II.

A. Approval of Minutes

The minutes of the December 16, 2013 meeting were not available for review and approval at the time of this meeting. This item was passed.

ITEM III. COMMITTEE REPORTS

A. Fundraising Committee

Mr. Franklin stated that the Board had received a donation from Jim Barksdale's organization, the Mississippi Common Fund Trust, in the amount of \$100,000.00. Mr. Franklin extended the Board's appreciation and gratitude to Mr. Barksdale and this organization for their generous gift and pledged that the funds would be used to support the establishment of high quality charter schools in Mississippi. Mr. Franklin also expressed the Board's appreciation to Rachel Canter and Mississippi First for the \$25,000 grant that is on the agenda for approval today.

ITEM IV. OLD BUSINESS

A. Formal Adoption of RFP, Application Toolkit and Application Evaluation Ratings and Sample Scoring Criteria

These documents have been developed and are proceeding through the Administrative Procedures process. The public comment period ended on December 23rd. No public comments were received and no request for a public hearing was made. Before the Board today is the formal adoption of each document for filing in final form with the Office of the Secretary of State.

Chairman Cardin requested a motion to formally adopt the RFP.

MOTION: Dr. Wright

SECOND: Ms. Cormack

There being no further discussion and following a roll call vote in favor by all members present, the motion carried.

Chairman Cardin requested a motion to formally adopt the Application Toolkit

MOTION: Dr. Elam

SECOND: Mr. Franklin

There being no further discussion and following a roll call vote in favor by all members present, the motion carried.

Chairman Cardin requested a motion to formally adopt the Application Evaluation Ratings and Sample Scoring Criteria

MOTION: Dr. Wright

SECOND: Dr. Elam

There being no further discussion and following a roll call vote in favor by all members present, the motion carried.

B. Consideration of RFP for Executive Director and General Counsel

Presented for adoption today was the form discussed at the previous meeting with the addition of the proposed salary range of \$100,000 to \$130,000 which was developed through an inquiry and

review of other states' comparable positions. Further additions including "equal opportunity employer" language, as well as a deadline of February 28, 2014 for submission of applications will be made. There was discussion regarding the need to ensure the sustainability of the funds to support this position, and it was decided that language regarding the availability of funds would be included.

Chairman Cardin requested a motion to approve the RFP with the insertion of the language discussed as well as other standard language to ensure all legal criteria are met, proceed forward with advertising for the position of Executive Director and General Counsel, posting a salary range of \$100,000 - \$130,000.00 and establish a deadline of February 28, 2014 for submission of applications.

MOTION: Mr. Franklin

SECOND: Dr. Wright

There being no further discussion and following a roll call vote in favor by all members present, the motion carried.

ITEM V. NEW BUSINESS

A. Subgrant Agreement Presented by Mississippi First, Inc.

Chairman Cardin stated that Mississippi First has secured grant funding for the benefit of the Board in the amount of \$25,000 and that agreement is before the Board for approval and acceptance. The Agreement specifically provides \$500 for membership in the National Association of Charter School Authorizers, \$20,000 for financial assistance to hire representatives from the National Association to conduct training on the charter authorizer process, as well as to consult with other necessary experts including regional authorizer boards, and up to \$5,000.00 to cover the cost of outside parties to review the charter school applications received during the 2014 application cycle. A copy of the subgrant agreement has been previously circulated to Board members.

Chairman Cardin requested a motion to authorize the Chairman to execute the subgrant agreement on behalf of the Board and to accept the funds from Mississippi First, Inc.

MOTION: Mr. Wilson

SECOND: Dr. Elam

There being no further discussion and following a roll call vote in favor by all members present, the motion carried.

ITEM VI. PUBLIC COMMENT

Mike Sayer requested clarification on the exact amount of the grant from Mississippi First asking if the \$500 was included in the \$25,000 or was the grant total \$25,500. Chairman Cardin explained that the total amount was \$25,500 including the \$500 membership fee in the National Association of Charter School Authorizers.

ITEM IX. SET NEXT MEETING

The January meeting will be held on January 27, 2014.

ITEM X. ADJOURN

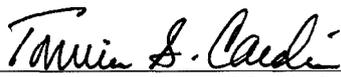
Chairman Cardin requested a motion to adjourn.

MOTION: Dr. Wright

SECOND: Dr. Elam

There being no further discussion and following a roll call vote in favor by all members present, the motion carried. The meeting adjourned at ____.

ADOPTED, this the 27th day of January, 2014.



TOMMIE S. CARDIN, Chairman