

MINUTES OF THE
MISSISSIPPI CHARTER SCHOOL AUTHORIZER BOARD
Regular Monthly Meeting
Tuesday, January 24th, 2017

The regular monthly meeting of the Mississippi Charter School Authorizer Board was held at 9:30 a.m. on Tuesday, January 24th, 2017, at the Courtyard Marriott Starkville at the Mill Conference Center located at 100 Mercantile Street, Starkville, Mississippi. In attendance were:

Krystal Cormack, Chair
Johnny Franklin, Vice-Chair
Tommie Cardin
Chris Wilson
Dr. Jean Young

Executive Director Marian Schutte also participated in the meeting. Drs. Karen Elam and Carey Wright were absent.

Board Chair Krystal Cormack called the meeting to order at 9:35 am.

ITEM I. ADOPTION OF THE AGENDA

A. Adoption of Agenda

The Agenda was previously circulated to all Board members for review.

Chair Cormack requested a motion adopt the agenda, as presented.

MOTION: Mr. Wilson

SECOND: Mr. Cardin

There being no discussion and following a vote in favor by all members present and participating, the motion carried.

ITEM II. APPROVAL OF THE MINUTES

A. Approval of Minutes of the January 6th, 2017 Special Meeting

The minutes of the January 6th, 2017 special meeting were previously distributed to the Board members for review. Mr. Cardin stated that he represented the Authorizer Board at the Mississippi State Personnel Board regarding the Executive Director's salary. He mentioned that his report and presence was well received and the Personnel Board expressed interest in charter schools across Mississippi.

Chair Cormack requested a motion to approve the minutes of the January 6th, 2017 special meeting.

MOTION: Mr. Franklin

SECOND: Mr. Wilson

There being no discussion and following a vote in favor by all members present and participating, the motion carried.

ITEM III. CHAIR REPORT

Chair Cormack thanked board members for their attendance. Ms. Cormack stated that she and the Executive Director met to review the Executive Director's annual evaluation and feedback which informed the strategic plan presented to board members yesterday during the board's retreat. She also shared that the strategic plan will be revised based on board member feedback and a revision will be presented at the March board meeting.

She also thanked Mr. Cardin for his attendance at the Mississippi State Personnel Board meeting.

ITEM IV. EXECUTIVE DIRECTOR'S REPORT

Ms. Schutte welcomed board members and the public to the Authorizer Board's meeting.

She thanked board members for their participation and comments regarding the draft strategic plan at yesterday's retreat. She noted that the plan is to include revisions discussed yesterday and then present the plan at the March 6th board meeting for either approval or additional discussion and revision.

She updated the board on the dates of the two upcoming charter schools conference that will take place in 2017. The National Alliance for Public Charter Schools' National Charter Schools Conference will take place June 11-14 in Washington D.C. The National Association of Charter School Authorizers' conference will take place October 16-19 in Phoenix, Arizona.

ITEM V. COMMITTEE REPORTS

A. Applications Committee

Mr. Franklin stated that there is no report from the Applications Committee but the Committee expects to have more information at the 2017 Request for Proposals gets underway.

B. Performance and Accountability Committee

Mr. Wilson stated that there is no report from the Performance and Accountability Committee.

ITEM VI. NEW BUSINESS

A. 2017 Request for Proposals Release

Ms. Schutte presented the 2017 Request for Proposals. She stated that the board received zero public comments on the contents of the 2017 Request for Proposals and it is presented for approval in the same format that was shared at the December 2016 meeting.

Ms. Schutte presented the timeline for the 2017 Request for Proposals. The RFP will be released on January 24th. A prospective applicant webinar will be conducted on January 31st and will be recorded for any attendee who cannot attend at that specific time. The deadline for Letters of Intent and Eligibility Demonstrations is March 7th. Complete proposals will be due May 9th which gives applicants four and a half months to finish their proposals. Completeness findings will be presented at the June board meeting. The independent evaluators will then review the proposals for the minimum threshold review. These results will be presented at the July board meeting. The full review of the proposals will then take place. Capacity interviews will occur during the first week of August and final proposal decisions will take place at the board's September meeting.

Chair Cormack requested a motion to approve the 2017 Request for Proposals.

MOTION: Dr. Young

SECOND: Mr. Cardin

There being no discussion and following a vote in favor by all members present and participating, the motion carried.

B. Approval of Invoices

Ms. Schutte presented two invoices for approval: 1) board member travel to today's meeting and yesterday's retreat; and 2) Executive Director travel to today's meeting and yesterday's retreat.

Chair Cormack requested a motion to approve the invoices for travel.

MOTION: Mr. Franklin

SECOND: Mr. Cardin

There being no discussion and following a vote in favor by all members present and participating, the motion carried.

ITEM VII. PUBLIC COMMENT

Ms. Cormack thanked the members of the public for their attendance at today's board meeting. There was no public comment today.

ITEM VIII. NEXT MEETING

The next meeting of the Mississippi Charter School Authorizer Board will be held on March 6th, 2017 in Jackson, MS. Ms. Schutte stated that she will be working with the schools to schedule visits in the morning before the March meeting.

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ITEM IX. ADJOURNMENT

Chair Cormack requested a motion to adjourn.

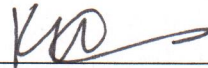
MOTION: Mr. Franklin

SECOND: Mr. Cardin

There being no discussion and following a vote in favor by all members present and participating, the motion carried.

The meeting adjourned at 10:15 am.

ADOPTED, this the 6th day of March, 2017.



Krystal Cormack, Chair