

MINUTES OF THE  
MISSISSIPPI CHARTER SCHOOL AUTHORIZER BOARD  
Special Meeting  
Wednesday, June 28, 2017

A special meeting of the Mississippi Charter School Authorizer Board was held via teleconference at 11:00 a.m. on Wednesday, June 28, 2017. The meeting was open to the public at the Mississippi Charter School Authorizer Board office, located at 239 N. Lamar Street, Suite 207, Jackson, Mississippi. In attendance was:

Krystal Cormack, Chair

Participating via teleconference were:

Johnny Franklin, Vice Chair  
Tommie Cardin  
Dr. Karen Elam  
Dr. Jean Young

Mr. Chris Wilson and Dr. Carey Wright were unable to participate. Executive Director Marian Schutte was also present. Chair Krystal Cormack called the meeting to order at 11:05 a.m.

ITEM I. ADOPTION OF THE AGENDA

A. Adoption of Agenda

The Agenda was previously circulated to all Board members for review.

**Chair Cormack requested a motion to adopt the agenda, as presented.**

**MOTION: Mr. Cardin**

**SECOND: Dr. Young**

**There being no discussion and following a roll call vote in favor by all participating members, the motion carried.**

ITEM II. FY17 BUDGET REVISION

A. FY17 Budget Revision

Executive Director Ms. Schutte presented budget revisions to the FY17 budget in order to adjust the budget to account for the proposal for boardroom technology received from Academic Technologies. The technology includes: a screen that will allow for video conferencing and presentation of documents to the public and microphones and a sound system that will interface with the Authorizer Board's conference call line. Ms. Schutte sought three quotes from different companies in order to furnish the boardroom. She received two quotes. The quote from

Academic Technologies was the lowest at \$30,714.79. The quote from Venture Technologies was higher at \$37,181.32.

**Chair Cormack requested a motion to approve the revised FY17 budget as presented to include the amount of technology and services for the Academic Technologies proposal.**

**MOTION: Mr. Cardin**

**SECOND: Dr. Elam**

**There being no additional discussion and following a roll call vote in favor by Ms. Cormack, Mr. Cardin, Dr. Elam, and Dr. Young and a vote against by Mr. Franklin, the motion carried.**

#### ITEM III. FY18 ROBERT E. LEE BUILDING OFFICE SPACE LEASE

Ms. Schutte presented the lease from the Department of Finance and Administration for the Authorizer Board's office space at 239 N. Lamar Street, Suite 207, Jackson, MS 39201 for fiscal year 2018. The rent for the space will remain \$0.00 per month for a total cost of \$0.00.

**Chair Cormack requested a motion to approve the lease for the 2018 fiscal year and to allow Executive Director Ms. Schutte to sign the lease on behalf of the Authorizer Board.**

**MOTION: Dr. Young**

**SECOND: Mr. Franklin**

**There being no additional discussion and following a roll call vote in favor by all participating members, the motion carried.**

#### ITEM IV. APPROVAL OF INVOICES

Ms. Schutte presented three invoices for approval: 1) Executive Director travel to Together Leader Workshop; 2) Together Leader Workshop Registration invoice; and 3) Cornerstone Consulting Invoices – April and May.

Mr. Cardin recused himself and left the teleconference call.

**Chair Cormack requested a motion to approve the invoices for payment as presented.**

**MOTION: Dr. Elam**

**SECOND: Dr. Young**

**There being no additional discussion and following a roll call vote in favor by all participating members, the motion carried.**

ITEM V. PUBLIC COMMENT

None.

ITEM VI. ADJOURNMENT

**Chair Cormack requested a motion to adjourn.**

**MOTION: Mr. Franklin**

**SECOND: Dr. Young**

**There being no discussion and following a roll call vote in favor by all participating members, the motion carried.**

**The meeting adjourned at 11:38 a.m.**

ADOPTED, this the 10<sup>th</sup> day of July, 2017.

  
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KRYSTAL CORMACK, Chair