

MINUTES OF THE
MISSISSIPPI CHARTER SCHOOL AUTHORIZER BOARD
Special Called Meeting
Thursday, September 4, 2014

A specially called meeting of the Mississippi Charter School Authorizer Board was held at 11:00 a.m. on Thursday, September 4, 2014, at the office of the Mississippi Board of Trustees of State Institutions of Higher Learning, located at 3825 Ridgewood Road, Jackson, Mississippi. In attendance were:

Tommie Cardin, Chairman
Chris Wilson, Vice Chairman

Participating via teleconference were:

Dr. Bonita Coleman-Potter
Krystal Cormack
Johnny Franklin

Dr. Karen Elam and Dr. Carey Wright were unable to participate.

Board Chairman Tommie Cardin called the meeting to order at 11:10 a.m.

ITEM I. ADOPTION OF THE AGENDA

A. Adoption of Agenda

The Agenda was previously circulated to all Board members.

Chairman Cardin requested a motion to adopt the agenda.

MOTION: Mr. Wilson

SECOND: Mr. Franklin

There being no discussion, a roll call vote was taken:

Dr. Bonita Coleman-Potter – Yes

Mr. Johnny Franklin – Yes

Mrs. Krystal Cormack – Yes

Mr. Chris Wilson – Yes

Chairman Tommie Cardin – Yes

The motion carried.

ITEM II. APPROVAL OF THE MINUTES

A. Approval of Minutes

The Minutes of the August 11, 2014 meeting were previously distributed to the Board members for review.

Chairman Cardin requested a motion for approval of the Minutes of the August 11, 2014 meeting.

MOTION: Mr. Wilson

SECOND: Mr. Franklin

There being no discussion, a roll call vote was taken:

Dr. Bonita Coleman-Potter – Yes

Mr. Johnny Franklin – Yes

Mrs. Krystal Cormack – Yes

Mr. Chris Wilson – Yes

Chairman Tommie Cardin – Yes

The motion carried.

ITEM III. EXECUTIVE SESSION

Chairman Cardin requested a motion to close the meeting to determine whether or not the Board should declare an Executive Session for the purpose of discussion of a personnel matter.

MOTION: Mr. Franklin

SECOND: Dr. Coleman-Potter

There being no discussion, a roll call vote was taken:

Dr. Bonita Coleman-Potter – Yes

Mr. Johnny Franklin – Yes

Mrs. Krystal Cormack – Yes

Mr. Chris Wilson – Yes

Chairman Tommie Cardin – Yes

The motion carried.

Chairman Cardin requested a motion to go into Executive Session for the stated purpose.

MOTION: Mr. Franklin

SECOND: Mr. Wilson

There being no discussion, a roll call vote was taken:

Dr. Bonita Coleman-Potter – Yes

Mr. Johnny Franklin – Yes

Mrs. Krystal Cormack – Yes

Mr. Chris Wilson – Yes

Chairman Tommie Cardin – Yes

The motion carried.

The Board went into Executive Session for the purpose of discussing the terms of an offer of employment to be made for the position of Executive Director.

Chairman Cardin requested a motion to close the Executive Session and return to Open Session.

MOTION: Mr. Franklin

SECOND: Mrs. Cormack

There being no discussion, a roll call vote was taken:

Dr. Bonita Coleman-Potter – Yes

Mr. Johnny Franklin – Yes

Mrs. Krystal Cormack – Yes

Mr. Chris Wilson – Yes

Chairman Tommie Cardin – Yes

The motion carried.

Following the return to open session, Mr. Wilson offered the following motion:

Mr. Wilson made a motion to authorize the Board to extend an offer of employment for the position of Executive Director of the Charter School Authorizer Board to Marian Schutte with a starting annual salary of \$95,000 plus all applicable state benefits and relocation expenses not to exceed \$10,000, in compliance with the Mississippi Charter Authorizer laws with a projected start date of either October 27, 2014 or November 3, 2014.

MOTION: Mr. Wilson

SECOND: Mr. Franklin

Discussion: With regard to the salary for the position, Chairman Cardin stated that there were multiple factors considered in reaching the stated amount. First, the Board sought the input and advice of NACSA, which after reviewing salaries for similar positions nationwide suggested a reasonable range of \$85,000 to \$110,000. Next, the Board conducted a survey of the salaries of local education board superintendents for the last fiscal year and found the average salary to be \$109,662. Finally, the Board considered the qualifications required for the position, the tasks that will be required of her, and the unique qualifications and credentials Ms. Schutte will bring to the position. Taking each of these factors into consideration justifies the proposed salary.

There being no further discussion, a roll call vote was taken:

Dr. Bonita Coleman-Potter – Yes

Mr. Johnny Franklin – Yes

Mrs. Krystal Cormack – Yes

Mr. Chris Wilson – Yes

Chairman Tommie Cardin – Yes

The motion carried.

Chairman Cardin stated that the offer will now be presented to the Mississippi State Personnel Board for consideration at the September 18, 2014 meeting. Following their approval of the proposed offer, a formal offer will be extended to Ms. Schutte.

ITEM VIII. PUBLIC COMMENT

There were no public comments.

ITEM IX. NEXT MEETING

The September regular meeting will be held on Thursday, September 25, 2014 at 10:00 a.m. Notice will be posted on the website.

ITEM VIII. ADJOURN

Chairman Cardin requested a motion to adjourn.

MOTION: Mr. Franklin

SECOND: Mr. Wilson

There being no further discussion, a roll call vote was taken:

Dr. Bonita Coleman-Potter – Yes

Mr. Johnny Franklin – Yes

Mrs. Krystal Cormack – Yes

Mr. Chris Wilson – Yes

Chairman Tommie Cardin – Yes

The motion carried.

The meeting adjourned at 11:40 a.m.

ADOPTED, this the 17th day of September, 2014.



TOMMIE S. CARDIN, Chairman