

MINUTES OF THE
MISSISSIPPI CHARTER SCHOOL AUTHORIZER BOARD
Regular Meeting
Wednesday, January 27, 2016

The regular meeting of the Mississippi Charter School Authorizer Board was held at 9:30 a.m. on Wednesday, January 27, 2016. The meeting was open to the public and was held at Mississippi Gulf Coast Community College (Jackson County Campus), located at located in Gautier, Mississippi. Present were:

Tommie Cardin, Chairman
Dr. Bonita Coleman-Potter
Dr. Karen Elam
Johnny Franklin
Chris Wilson
Dr. Carey Wright

Vice-Chair Krystal Cormack was unable to attend. Executive Director Marian Schutte was also in attendance. Chairman Tommie Cardin called the meeting to order at 9:30 a.m.

Chairman Cardin acknowledged Dr. Coleman-Potter and expressed his appreciation for her work in coordinating and hosting this month's meeting. He stated further that the Board held a retreat on Tuesday, January 26th at the Gulf Hills Hotel and Conference Center in Ocean Springs, MS.

ITEM I. ADOPTION OF THE AGENDA

A. Adoption of Agenda

The Agenda was previously circulated to all Board members for review. In light of discussions during the previous day's retreat, Chairman Cardin suggested adding the issue of "Office Space" under new business.

Chairman Cardin requested a motion to adopt the agenda, as amended.

MOTION: Dr. Elam

SECOND: Dr. Wright

There being no discussion and following a vote in favor by all participating members, the motion carried.

ITEM II. APPROVAL OF THE MINUTES

A. Approval of Minutes

The Minutes of the January 5, 2016 special meeting were previously circulated to the Board members for review.

Chairman Cardin requested a motion to adopt the Minutes of the January 5, 2016 meeting, as presented

MOTION: Mr. Franklin

SECOND: Dr. Elam

There being no further discussion and following a vote in favor by all participating members, the motion carried.

ITEM III. CHAIR REPORT

Chairman Cardin stated that a productive meeting was held during the retreat on Tuesday and he expressed his appreciation for everyone's participation in those discussions. Topics discussed include the issue of office space, which has been added to today's agenda for consideration, as well as the topic of a second professional position. Also discussed was the academic performance framework and, specifically, the monitoring process. He anticipates that a proposal will be brought before the Board in the near future to address that issue. There was also the suggestion of a follow up retreat toward the end of the school year.

ITEM IV. EXECUTIVE DIRECTOR'S REPORT

Ms. Schutte reported that both of the operating charter schools participated on Tuesday in a visit to the State Capital Building in Jackson where they were able to tour the facility and study the legislative process with some Mississippi First staff. Further, she reported that the schools will receive their annual site visits in the next six weeks, and the Performance and Accountability Committee will discuss and present the results of those visits to the Board. Lastly, Ms. Schutte reported that work is continuing on the website with the intention of meeting the strategic plan goal to ensure the website's operation and transparency for the public

ITEM V. COMMITTEE REPORTS

A. Applications Committee

Ms. Schutte stated that the committee had published the 2016 RFP for public comment but to date had received none. She further stated that the committee had made a few modifications to the timeline that will be presented for consideration under New Business.

B. Performance and Accountability Committee

Dr. Coleman-Potter stated that there was no report to offer at this time.

ITEM VI. NEW BUSINESS

A. 2016 Request for Proposals Release

Ms. Schutte explained the committee's modification to timeline to adjust the Letter of Intent and Eligibility Determination dates to accommodate the change in the Board's meeting date. She stated that the RFP will be released on Friday, January 29th and the application window has been extended from 9 weeks to 14 weeks to allow applicants to take advantage of the technical

support being offered in submitting their applications. She next walked through the remainder of the RFP cycle timeline.

Chairman Cardin requested a motion to release the 2016 Request for Proposals.

MOTION: Dr. Elam

SECOND: Mr. Franklin

There being no discussion and following a vote in favor by all participating members, the motion carried.

B. Approval of Invoices

Ms. Schutte reviewed invoices that had been previously provided to the board members for consideration.

Chairman Cardin requested a motion to approve invoices for payment.

MOTION: Mr. Wilson

SECOND: Dr. Wright

There being no discussion and following a vote in favor by all participating members, the motion carried.

C. Office Space

Chair Cardin presented the idea of acquiring additional office space as discussed at yesterday's board retreat. He recommended that Mr. Wilson work with the Executive Director to pursue appropriate office space.

Chairman Cardin requested a motion to have Mr. Wilson work with Ms. Schutte to determine a proposal for adequate office space.

MOTION: Dr. Wright

SECOND: Dr. Elam

There being no discussion and following a vote in favor by all participating members, the motion carried.

ITEM VII. PUBLIC COMMENT

None.

ITEM VIII. NEXT MEETING.

The next meeting of the Mississippi Charter School Authorizer Board will be held on Monday, March 7, 2016 at the Jackson office of the Mississippi Board of Trustees of State Institutions of Higher Learning.

ITEM IX. ADJOURN

Chairman Cardin requested a motion to adjourn.

MOTION: Dr. Coleman-Potter

Mississippi Charter School Authorizer Board
Regular Meeting
January 27, 2016
Page 4 of 4

SECOND: Dr. Wright

There being no discussion and following a vote in favor by all participating members, the motion carried.

ADOPTED, this the 27th day of January, 2016.



TOMMIE S. CARDIN, Chairman