

MINUTES OF THE  
MISSISSIPPI CHARTER SCHOOL AUTHORIZER BOARD  
Special Called Meeting  
Monday, August 1, 2016

A special called meeting of the Mississippi Charter School Authorizer Board was held via teleconference at 9:30 a.m. on Monday, August 1, 2016. Participating via teleconference were:

Tommie Cardin, Chairman  
Krystal Cormack, Vice-Chair  
Dr. Karen Elam  
Johnny Franklin  
Chris Wilson  
Dr. Carey Wright

Dr. Bonita Coleman-Potter was unable to participate in this meeting. Board Chairman Tommie Cardin called the meeting to order at 9:30 a.m.

ITEM I. ADOPTION OF THE AGENDA

A. Adoption of Agenda

The Agenda was previously circulated to all Board members for review.

**Chairman Cardin requested a motion adopt the agenda, as presented.**

**MOTION: Mrs. Cormack**

**SECOND: Dr. Elam**

**There being no discussion and following a roll call vote by all members participating, the motion carried.**

ITEM II. NEW BUSINESS

A. Robert E. Lee Building Office Space Lease

A proposed Lease Agreement was previously circulated to all members for review. Ms. Schutte explained that the AG attorney assigned to the Board has reviewed and recommends the agreement for approval.

**Chairman Cardin requested a motion to approve the Lease Agreement for office space in the Robert E. Lee Building, as presented.**

**MOTION: Mr. Wilson**

**SECOND: Dr. Elam**

**There being no discussion and following a roll call vote in favor by all members participating, the motion carried.**

B. FY16 Budget Revisions

The budget was previously circulated to the Board members for review and Ms. Schutte discussed these proposed revisions. Specifically, monies that had been allocated to the Cornerstone contract and out-of-state travel but were not spent during year were re-allocated to the start-up grant fund to be provided to the newest charter school opening this year.

**Chairman Cardin requested a motion to the FY16 Budget revision, as presented.**

**MOTION: Ms. Cormack**

**SECOND: Dr. Wright**

**There being no discussion and following a roll call vote in favor by all members participating, the motion carried.**

Because of a conflict, Chairman Cardin recused himself from consideration of the final two items and Vice-Chair Cormack resumed the meeting in his absence.

C. Cornerstone Consulting FY17 Contract

Vice-Chair Cormack briefly outlined the terms of the contract being presented for consideration. Ms. Schutte pointed out that the hourly rate has increased by \$2.00 per hour but the contract amount from FY16 was unchanged.

**Vice-Chairman Cormack requested a motion to approve the proposed contract with Cornerstone Consulting for FY 2017.**

**MOTION: Mr. Franklin**

**SECOND: Dr. Wright**

**There being no discussion and following a roll call vote in favor by all members participating, the motion carried.**

E. Approval of Invoices

Vice-Chair Cormack identified the invoices being presented for approval of payment. Those include the Cornerstone Consulting invoice and two invoices from Interior Elements for items being purchased for the new office space. Ms. Schutte explained in further detail the items included in these purchases.

**Vice-Chair Cormack requested a motion to approve for payment the invoices as presented.**

**MOTION: Dr. Elam**

**SECOND: Dr. Wright**

**There being no discussion and following a roll call vote in favor by all members participating, the motion carried.**

ITEM III. PUBLIC COMMENT

None.

ITEM IV. ADJOURNMENT

**There being no further business, Vice-Chair Cormack requested a motion to adjourn.**

**MOTION: Mr. Franklin**

**SECOND: Mr. Wilson**

**There being no discussion and following a roll call vote in favor by all members participating, the motion carried.**

**The meeting adjourned at 9:50 a.m.**

ADOPTED, this the 12<sup>th</sup> day of September, 2016.



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TOMMIE S. CARDIN, Chairman