

MINUTES OF THE  
MISSISSIPPI CHARTER SCHOOL AUTHORIZER BOARD  
Special Meeting  
Tuesday, May 22, 2018

A special meeting of the Mississippi Charter School Authorizer Board was held via teleconference at 10:00 a.m. on Tuesday, May 22, 2018. The meeting was open to the public at the Mississippi Charter School Authorizer Board office, located at 239 N. Lamar Street, Suite 207, Jackson, Mississippi. Participating via teleconference were:

Krystal Cormack, Chair  
Dr. Karen Elam, Vice-Chair  
Tommie Cardin  
Chris Wilson

Mr. Leland Speed and Drs. Carey Wright and Jean Young were unable to participate. Chair Krystal Cormack called the meeting to order at 10:03 a.m. Executive Director Marian Schutte participated in the meeting. Deputy Director Stewart McMillan was also in attendance.

ITEM I. ADOPTION OF THE AGENDA

A. Adoption of Agenda

The Agenda was previously circulated to all Board members for review.

**Chair Cormack requested a motion to adopt the agenda, as presented.**

**MOTION: Mr. Cardin**

**SECOND: Mr. Wilson**

**There being no discussion and following a roll call vote in favor by all participating members, the motion carried.**

ITEM II. NEW BUSINESS

A. 2018 Request for Proposals: NACSA Third Party Reviewer Contract Proposal

Ms. Schutte presented the contract proposal from NACSA for the 2018 RFP process. All work that can be completed by the Authorizer Board has been moved to Authorizer Board staff. The proposal covers Stage 2 and 3 reviewers, the capacity interview process, and report recommendation drafting process. The proposal is based on receiving 9 complete applications and that four applications will make it to the Stage 3 complete review. She then detailed the components of the proposal.

**Chair Cormack requested a motion to approve the 2018 Request for Proposals: NACSA Third Party Reviewer Contract proposal pending the correction of two typos.**

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**MOTION: Mr. Cardin**  
**SECOND: Dr. Elam**

**There being no additional discussion and following a roll call vote in favor by all participating members, the motion carried.**

B. Approval of Invoices

Ms. Schutte presented one invoice for approval: 1) Epicenter quarterly invoice.

**Chair Cormack requested a motion to approve the invoices as presented.**

**MOTION: Dr. Elam**  
**SECOND: Mr. Cardin**

**There being no discussion and following a roll call vote in favor by all participating members, the motion carried.**

#### ITEM III. PUBLIC COMMENT

None.

#### ITEM IV. ADJOURNMENT

**Chair Cormack requested a motion to adjourn.**

**MOTION: Mr. Cardin**  
**SECOND: Mr. Wilson**

**There being no discussion and following a roll call vote in favor by all participating members, the motion carried.**

**The meeting adjourned at 10:17 a.m.**

ADOPTED, this the 4<sup>th</sup> day of June, 2018.

  
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KRYSTAL CORMACK, Chair