

MINUTES OF THE
MISSISSIPPI CHARTER SCHOOL AUTHORIZER BOARD
Special Meeting
Thursday, July 19, 2018

A special meeting of the Mississippi Charter School Authorizer Board was held via teleconference at 9:00 a.m. on Thursday, July 19, 2018. The meeting was open to the public at Insight Park located at 850 Insight Park Ave., Oxford, MS 38655. Participating via teleconference were:

Krystal Cormack, Board Chair
Dr. Karen Elam, Board Vice-Chair
Dr. Carey Wright
Dr. Jean Young
Leland Speed

Mr. Tommie Cardin and Mr. Chris Wilson were unable to participate. Deputy Director Stewart McMillan participated in the meeting.

The meeting was called to order at 9:02 am.

ITEM I. ADOPTION OF THE AGENDA

A. Adoption of Agenda

The Agenda was previously circulated to all Board members for review.

Chair Cormack requested a motion to adopt the agenda, as presented.

MOTION: Dr. Elam

SECOND: Dr. Young

There being no discussion and following a roll call vote in favor by all participating members, the motion carried.

ITEM II. NEW BUSINESS

A. Executive Director Hiring Process

Chair Cormack presented a process and a timeline for the Executive Director hiring process. The hiring process included an overview of two options. The first option was for the Authorizer Board to create a formal search committee with three or more members of the board. The second option was to delegate responsibility to the Chair through the first-round interview and create an ad hoc group that could include another board member and the Deputy Director.

Dr. Wright shared her belief that the ad hoc committee was the process that should be approved.

Chair Cormack requested a motion for the board members to approve the ad hoc committee.

MOTION: Dr. Wright

SECOND: Dr. Elam

Chair Cormack shared that she had discussed with Mr. Cardin his willingness to serve on the formal or ad hoc committee, and he was agreeable to participating on either.

There being no further discussion and following a roll call vote in favor by all participating members, the motion carried.

Chair Cormack shared that the second part of the presented process included a timeline. She checked with the Personnel board to make sure we were following the correct process, and there is no additional action that needs to be taken until the Executive Director salary is discussed.

Chair Cormack requested a motion to approve the timeline.

MOTION: Dr. Wright

SECOND: Dr. Young

Dr. Elam shared that this timeline was a quick timeline, and she wanted to make sure that there was a priority placed on getting the highest quality candidate rather than rushing through this process.

Dr. Young shared that she wanted to make sure that we had someone in place to be able to offer support with the Charter Schools Program Grant.

Dr. Wright asked where the Executive Director job description was going to be advertised. Chair Cormack shared that it was posted on our website and the Personnel board website. She also asked each of the board members to share the job description with-in their circles. The job description was also shared with the National Association of Charter School Authorizers, the National Alliance for Public Charter Schools, and Teach for America to be shared via their platforms and networks. During the previous Executive Director hiring process, the job description was also posted via EdWeek. Dr. Wright reiterated that the job description should be posted in EdWeek.

Dr. Young asked if we were advertising a salary. Chair Cormack stated that the job description does not have a salary or salary range posted, but it does say salary will be commensurate with experience.

Mr. Speed asked how many candidates were considered during the last Executive Director process. Dr. Wright shared that she thought there were five or six initial candidates interviewed and two candidates that were interviewed in the final round.

Chair Cormack requested a motion to approve the proposed timeline as a target timeline.

MOTION: Dr. Elam

SECOND: Dr. Young

There being no further discussion and following a roll call vote in favor by all participating members, the motion carried.

B. FY19 Cornerstone Consulting Contract

Chair Cormack shared that the FY19 Cornerstone Consulting contract had been previously circulated to all board members for review, and there were no substantive changes to this contract from the FY18 Cornerstone Consulting contract. This contract is for financial consulting services that should not exceed \$12,500 for the period of July 1, 2018 through June 30, 2019.

Chair Cormack requested a motion to approve the contract.

MOTION: Dr. Wright

SECOND: Mr. Speed

There being no discussion and following a roll call vote in favor by participating members, the motion carried.

C. Approval of Invoices

Deputy Director Stewart McMillan shared that there were four Cornerstone Consulting invoices to be reviewed and approved. These were shared prior to the July 9th meeting and the July 19th meeting, and the total amount of these four invoices comes to \$4,313.75.

Chair Cormack requested a motion to approve these invoices for payment.

MOTION: Mr. Speed

SECOND: Dr. Young

There being no discussion and following a roll call vote in favor by all participating members, the motion carried.

ITEM III. PUBLIC COMMENT

There was no public comment.

ITEM IV. NEXT MEETING

Chair Cormack noted that the next meeting will be Monday, September 10th at 10:00am at the Authorizer Board's office.

ITEM V. ADJOURNMENT

Chair Cormack requested a motion to adjourn.

MOTION: Dr. Wright

SECOND: Dr. Elam

Dr. Wright requested that there be a discussion related to the requirements for charter schools related to educator misconduct at the next board meeting. Chair Cormack confirmed this can be included on the September 10th board meeting agenda. Dr. Wright feels strongly about holding the charter schools accountable to similar expectations related to educator misconduct.

There being no additional discussion and following a roll call vote in favor by all participating members, the motion carried.

The meeting adjourned at 9:24 a.m.

ADOPTED, this the 10th day of September 2018.



Krystal Cormack, Chair