

2019 – 2020 Charter School Renewal Timeline

The MCSAB will adhere to the following timeline in the 2019-2020 renewal cycle. Any changes or clarifications to this timeline will be provided to renewal schools in writing.

Phase	Description	2019-2020 Timeline
Release of the Charter School Renewal Application and Guidance	By law, the Mississippi Charter School Authorizer Board releases the Charter School Renewal Application and Guidance each year before September 30.	Before September 30
Release of Renewal School Performance Reports	By law, the Mississippi Charter School Authorizer Board releases a Charter School Performance Report to each school that may be eligible for renewal before September 30.	Before September 30
Letter to Charter Schools in Their Final Contract Year	The Mississippi Charter School Authorizer Board will send a letter to each charter school eligible for renewal based on Academic Performance Framework Indicator 1. Schools that have reached their final year of a contract term but are rated an “F” after their penultimate contract year will receive a letter informing them that they are not eligible for renewal.	Before September 30 ¹
Year 5 School Site Visit	The MCSAB and/or external evaluators will perform a Fall 2019 site visit per its usual process for all schools. Findings from this site visit which may update the Performance Report may be incorporated into the MCSAB’s review process.	October-November, 2019
Submission of Corrections to the Performance Report	Charter schools must submit corrections, if any, to their Performance Report within 90 days (December 9) of their receipt of the report for the MCSAB to consider the corrected information in the renewal decision-making process.	Within 90 days (December 9) of receipt of the Performance Report
Submission of the Application for Charter Renewal	A school seeking renewal must complete and submit the charter school renewal application by 4 PM Central time no later than January 31. Late applications will not be accepted.	No later than January 31, 2020
Application Review	The Mississippi Charter School Authorizer Board staff and/or external evaluators will review the renewal application, the performance report, and any other relevant information about an applicant school collected by the Board throughout the charter contract term.	Within 60 days of application submission
DRAFT Renewal Recommendation Report Delivered to Schools	The MSCAB staff and/or external evaluators will prepare a renewal recommendation report that provides a recommendation to <ul style="list-style-type: none"> • renew <i>or</i> • non-renew and close. All recommendations to renew will also provide a recommendation for the length of the renewal term and whether any renewal conditions will apply. Per law, the report will further include the staff and/or external evaluators’ reasons for their recommendation.	Within 60 days of application submission

¹ In years in which the Mississippi Department of Education delays the release of school grades until October, the Mississippi Charter School Authorizer Board will delay this letter until the business day following the release of grades.

Phase	Description	2019-2020 Timeline
Responses and Hearing Requests Due	All schools, particularly schools receiving a recommendation for non-renewal, are allowed to prepare a response to their recommendation and to submit documents which they feel will aid their case. These responses are due at 4 PM Central on April 15, 2019.	Within 14 days (April 15) of receipt of the Draft Renewal Recommendation Report
Hearing for Non-Renewed Schools	The law allows schools that receive a recommendation of non-renewal to request a hearing. Hearings will occur in April 2020.	Within 30 days of request
Final Board Vote on Recommendations	The Mississippi Charter School Authorizer Board will vote to accept or deny the renewal recommendation of staff and/or external evaluators. They will also vote to adopt the renewal recommendation report, as finalized, as the resolution of their reasoning that is required by law.	Within 90 days of application submission
Board Resolution Delivered to Schools	Within ten days after taking action to renew or not renew a charter, the MCSAB will provide a report to the charter, including a copy of the Board resolution.	Within 10 days of Board decision